

Experience

Freelance and Contract Work (December 2021 to present)

- Content creation (writing and design), SEO and editing for the Carlson School marketing team
- Logo/brand development, content creation and website creation for individual business owners

University of Minnesota Carlson School of Management, Minneapolis

• Senior Communications Specialist, Undergraduate Program (August 2019 to November **2021)** Leadership of visual identity and brand strategy throughout external and internal communications and marketing; implement effective email journeys to retain and onboard incoming students; UX design and creation of new team intranet; oversight of content streams: social media, blog posts, intranet, newsletters

Minneapolis Public Housing Authority, Minneapolis

• Communications Specialist (September 2018 to July 2019) Creation of new collateral; project management; oversight of content streams: blog posts, press releases, social media, video storytelling, new staff newsletter; community engagement strategies; new mass-email management system; management of outside vendors

NYU Robert F. Wagner Graduate School of Public Service, NYC

 Assistant Director, Communications (December 2016 to August 2018) Leadership of visual identity and digital direction for marketing, communications and brand strategy; creation of new collateral, digital marketing and advertising; social media strategy; content ideation for visual storytelling; video art direction; consultation on UX research and design; website content and design; management of outside vendors

NYU Abu Dhabi, United Arab Emirates

• Senior Graphic Designer (March 2014 to November 2016) Designing and management of marketing materials as the sole designer for a newly established university; conception of creative solutions to enhance brand perception and reputation across print and digital campaigns; ensuring consistency in branding and design; implementing university's first digital asset management system

The National, Abu Dhabi, United Arab Emirates

- Deputy Art Director (September 2011 to March 2014) Directing a multinational team of designers at an English-language daily newspaper; maintaining and leading design, templates and brand identity; conceptualization and art direction of illustrations, photography and infographics
- Designer (March 2009 to September 2011)

Education

University of Missouri-Columbia

Bachelor of journalism degree, news and editorial design (May 2007)

Training

General Assembly, User Experience Design

• Used industry standard tools such as Sketch and Invision to prototype and wireframe design solutions; learned to connect and convery how insights into customer behavior can optimize any product or service (Completed December 2016)

Skills

- Proficient in Adobe Creative Suite
- Proficient in Drupal Content Management System and SquareSpace web design
- Proficient in Salesforce, MailChimp and Emma email marketing systems
- Proficient in Google Workspace and Analytics
- Proficient in HTML and CSS languages
- Proficient in basics of SEO and keyword optimization

Pronouns: she/hers

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References available upon request